

**CONSTRUCTION NOTICE SERVICES, INC.**  
2990 E. Northern Ave Bldg E  
Phoenix, AZ 85028  
Phone (602) 493-2042 Fax (602) 493-2046  
Email: [info@cnservicesaz.com](mailto:info@cnservicesaz.com) or [www.cnservicesaz.com](http://www.cnservicesaz.com)

**INTENT TO LIEN (LETTER) REQUEST**

Please print or type clearly.

I. **Your Information**

1. Company Name: \_\_\_\_\_
2. Company Address: \_\_\_\_\_
3. Business Telephone & Fax: \_\_\_\_\_

II. **Customer Information**

4. Do you want an intent to lien sent to your customer?    Yes\*        No        \* If Yes proceed to questions below
5. Customer Name: \_\_\_\_\_
6. Customer Business Name: \_\_\_\_\_
7. Customer Address: \_\_\_\_\_

III. **Property Owner Information**

8. Property Owner's Name: \_\_\_\_\_
9. Property Owner's Business Name (if applicable): \_\_\_\_\_
10. Property Owner's Address: \_\_\_\_\_
11. Amount owed as of last statement: \$ \_\_\_\_\_
12. **Job Site** Name and Location: \_\_\_\_\_  
\_\_\_\_\_

IV. **Prelim Notice Info PLEASE ATTACH COPY OF PRELIM NOTICE & CERTIFICATE OF MAILING IF FILED BY ANOTHER COMPANY.**

13. Date the preliminary notice was filed & file number: \_\_\_\_\_
14. Special Requests: \_\_\_\_\_  
\_\_\_\_\_

**FAX TO (602) 493-2046** WHEN COMPLETE, WE WILL SEND YOU YOUR RECORDED COPY(S).